**ANNA MCPHEE**

**Seattle WA |206-963-4156|**

**annacmcphee@gmail.com**

**Education**

MacEwan University

GPA: 3.78 **Edmonton, AB Canada**

Bachelor of Commerce- International Business Graduation: April 2023

Minor- Spanish

* Athletic Scholarships- Women’s Soccer Team
* Student Success Award in Spanish, 2020 and 2021
* Academic- Jason Lang Scholarship 2019, 2020, 2021
* Study Abroad in Ecuador- Scholarship Winter 2023

Roosevelt High School **Seattle, WA**

GPA: 3.9

Graduation: June 2018

* National Honors Society
* AP and Honors Student
* Washington State Seal of Biliteracy - Spanish
* Club 101 Foundation Scholar-Athlete Award

**Work Experience**

**Werrv- Blog Author, Remote Jun 2022-Aug 2022**

* As part of a project funded by the government of Canada, this 80-hour project included using Shopify and Yoast to write blog articles about the outdoors

**Evergreens Salads- Team Member, Seattle, WA Apr 2019-dec 2022**

* Food preparation of local and high-quality ingredients, while maintaining a high level of customer service. Responsible for handling daily payment transactions

**Seattle United FC- Team Member Apr 2016- Present**

* Organized the yearly tryout process for youth soccer teams ages 12-18. Originally started as a volunteer and worked up to a paid position

**Seattle Youth Soccer Association Mini Skills Soccer Coach** **Apr 2016- Apr 2022**

* Seasonal coaching ages 5-7. Teaching soccer skills and the fundamentals of the sport

**Mitimeth- Internship, Remote (Based in Nigeria) Jan 2022- Apr 2022**

* Mitimeth is a small Nigerian company who focuses on environmental and social responsibility through making handcrafted household items. This internship included developing social media strategy and research of the American retail space

**CB2- Seasonal Sales Associate, Seattle, WA Apr 2019- Aug 2019**

* Focused on meeting and exceeding individual/team sales goals, through detailed customer interactions and excellent service. Held top sales per hour during time spent with the company

**Volunteering**

**Fundación Gracias Maria- Samborondon, Ecuador Jan 2023-Mar 2023**

* Worked as a teacher’s assistant with the children of the Gracias Maria foundation, Ages 2-5.

**Canadian Chamber of Commerce-Guayaquil, Ecuador March 2023**

* Translation work- English to Spanish and Spanish to English of important documents

**World Relief Seattle- Seattle WA, USA Jul 2021-Aug 2021**

* Virtual class assistant for the Refugee Youth Summer Academy

**Santa’s Anonymous- Edmonton, AB, Canada** **Dec 2019**

* Assisted in the distribution of gifts for underprivileged children during the holidays

**Skills**

* Spanish proficiency
* Excellent organizational skills and time management
* Customer service
* Word, Excel, PowerPoint
* Ability to work individually or in a diverse team environment

**Interests**

* Sports; particularly soccer, tennis, track, and pickleball. Current player on the Canadian National Championship winning university team- MacEwan Women’s Soccer
* Travel; learning about different cultures
* Backpacking, hiking, camping, and other outdoor activities

References available upon request